

Common Good Fund: Application Form for 2021/22*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	BURNFOOT COMMUNITY COUNCIL
Name of your project:	WILTON CEMETERY MEMORIAL GARDEN
The name of the Common Good Fund that you are applying to:	HAWICK

What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community. We are a voluntary organisation comprising 12 members and we undertake projects within the Burnfoot area of Hawick. This area of Hawick is recognised as a specific area of deprivation and our major aim is to provide services within the community for the benefit of all residents. We hold regular events throughout the year such as Burnfoot Carnival, Santa's tour around Burnfoot on Christmas Eve and Cornet's night at the local school.

Summarise what you want to use this funding for (max. 100 words)

(i.e. will it increase access, improve quality of life etc.)

The project involves the formation of a quiet peaceful remembrance garden within Wilton Cemetery with commemorative bricks laid along each side of the path in the garden. Benches and gently sloping mounds with wild flowers and shrubs will provide a sheltered environment for people to pay their respects.

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

This is a new project and the success of this is unidentifiable at this time however attendance in the garden will be monitored as the project and facility is operable. Letters of support have been provided by Hawick Councillors (these can be provided if required) and a recent survey which is being carried out on social media shows that 42% of those who have voted so far are in support of the Remembrance Garden.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it.

There is now a trend for cremations in the community as opposed to burials, particularly with the provision of the Borders Crematorium which was completed in 2012, hence why this project was suggested to provide people with a substitute remembrance as opposed to an actual grave. This project is not only for the residents of Burnfoot, but is also for the wider community of Hawick, who will all benefit from it. It will be the first remembrance garden to be built in Hawick and will bring the community of Burnfoot and Hawick together.

Tell us how your project will be sustainable in the future (max. 100 words)

This will provide the residents of Hawick with a place to go within the town to pay their respects and lay a commemorative brick to loved ones who have passed away. Our town is crying out for this type of facility and it will allow the residents of Hawick to stay within the town which will reduce the environmental impact on fuel and cars. This type of facility is not only sustainable but will grow with the ever increasing number of cremations which are being carried out.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Supply and Lay Tarmac	3,576.00
Supply and Lay Seeds and Plants	1,000.00
Total Expenditure	4,576.00
How much would you like from the Common Good Fund?	4,576.00
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	Attached

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
Community Fund Pot A	£7,566.50	Ground works for Memorial Garden
Community Fund Pot B	£5,000.00	Ground works for Memorial Garden

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
National Lottery Fund	£9,364.80	Memorial Brick Edging and Benches x 2 (application submitted and awaiting outcome)
Fundraising Activities which include Disco, Bake Sale, Coffee Morning, Raffle	£1,082.40	Bench x 1 for the Memorial Garden
Community Fund Pot A & B	£12,566.50	Ground works for Memorial Garden
Donations received to date	£10,021.31	Ground works for Memorial Garden

Individual/Group/Organisation details:	
Contact Name:	Mandy McGuigan
Position in Group/Org: (if appropriate)	Treasurer
Home Address:	
Post Code:	
Telephone Number:	
Email Address:	
Date:	2 nd November 2022
Signature:	<i>Mandy McGuigan</i>

Equalities
Do you have an Equal Opportunities Policy or Equality Statement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>Explain how your project complies with the obligations contained in the Equality Act 2010</p> <p>Access to this area will be available to everyone and will treat people equally and in the same way and be diverse in all aspects of the differences between people including age, disability, gender, gender reassignment, marital status, race, poverty, religion, health, pregnancy, maternity or sexual orientation.</p>

Public Protection
Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.
Write here...

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

A lease agreement (Date of lease _____ and duration _____ years)

Written permission of owner

Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to William Mohieddeen, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA; Email: william.mohieddeen@scotborders.gov.uk; Telephone: 01835 826504